



2026-2027 Handbook & Policies from A to Z

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Activities & Events

Friday Activity Days, Holiday Parties & Field Trips -

- All activities and events are intended to foster relationships between homeschool families and attendance is highly encouraged!
- Parents are required to stay with children at all events that take place outside of scheduled classes.
- Friday Activity Days will be held at different locations each week. Please check the website, your email, REMIND messages, and Facebook for details.
- Seasonal parties and field trips will be offered throughout the year. Some events may require sign-ups and payment in advance.

TEEN NIGHTS-

- TEEN NIGHTS are special activities held twice a month for 6th–12th graders, where teens have a chance to build friendships.
- Some TEEN NIGHTS are organized and supervised by ERH parent volunteers and students may be dropped off.
- Other TEEN NIGHTS are meet-ups at public locations (such as a bowling alley or roller skating rink) and are not supervised by ERH parent volunteers.

Attendance Policy

- Students are expected to attend classes each week. Consistent attendance ensures maximum learning and involvement.
- Report absences to the teacher by email or text.
- For planned extended absences, such as family vacations, contact the teacher in advance.
- Refunds will NOT be issued for missed class periods.

Behavior Policy

- Students are expected to treat all teachers, students, and adults with respect and kindness.
- Students should come to class prepared to learn, with a positive attitude, a willingness to participate, and all necessary supplies.
- Students are expected to follow all guidelines outlined in the Student Expectations.

Classes

Information-

- Classes are intentionally arranged in a block schedule, allowing students to take core and elective classes back-to-back. Taking multiple classes in a row helps students build relationships with peers and teachers, fosters a sense of community, and encourages independence.
- Skyline Classes (7th–12th grade) cover all subject material without the need for additional work at home. Each teacher maintains a Google Classroom where assignments and lesson materials are posted. Students can submit assignments and track their grades through the online gradebook. Teachers are responsible for planning lessons, administering tests and quizzes, and assigning final grades.
- UMCC Classes (K–6th grade) enrich the curriculum completed at home. Some classes may include homework.
- Classes are grouped by suggested grade levels. If you believe your student would benefit from a different grade-level class, please email the teacher for approval. Once approved, the teacher can add your student to the class. The website will only allow registration for classes within a student’s assigned grade range.
- All classes are secular and are not affiliated with the church in any way.

Registration-

- All class registration takes place on the website, www.eagleriverhomeschool.com. Families must join as members and pay the membership fee. Once membership is approved, the system will allow class registration.
- Families may register for as many or as few classes as they would like.
- Registration for the Spring semester takes place in December. Even if a class continues into the Spring, families must re-register to confirm their student’s participation.
- The class registration deadline is one week before classes begin.

Payment-

- Class prices are listed **per semester** (Fall or Spring).
- Teachers will direct bill ASD charter and correspondence schools, as well as many others. Families are responsible for allocating funds within their charter school’s system. IDEA families must submit the Vendor Direct Payment Form by the end of the first week of classes.
- Families who choose not to use direct billing may pay by cash or check. A receipt will be provided for reimbursement purposes. If paying the vendor directly, full semester tuition is due by the Payment Deadline. (See calendar)

- If a family has used all of their allotment funds or if funds are restricted for any reason, they remain responsible for paying the teacher out of pocket.
- If homeschooling allotments are unavailable for any reason during the school year, full payment will be required by the payment deadline. (See Calendar) Cash and checks will be accepted, and a receipt will be provided.

***Class payment policies are subject to change based on Alaska homeschooling court rulings.

Dropping a Class -

- If you wish to drop a class before classes begin, please email the teacher to be removed from the class list. Parents cannot cancel a class through the website.
- If you need to drop a class after classes begin, please contact the teacher directly.
- Classes must be dropped by the Class Drop Deadline (see calendar).
- If you drop a class before the deadline, you will be charged a prorated fee for the one or two classes your student attended.
- **Families who drop a class after the deadline will be responsible for the full semester tuition.**

Communication

- **Email** -E-mail will be the primary means of communication between Eagle River Homeschool and families. Members are responsible for keeping their updated e-mail information on file and checking their email on a regular basis to receive pertinent news.
- **REMIND App** - Remind messages will be sent weekly. Please download the REMIND App and ask to join the class - @36gb39f
- **Facebook Page**- Important information will be posted on the Facebook Page. This is also a great place to ask questions directed to other parents. Please find us at: [Eagle River \(Alaska\) Homeschool Classes](#)
- Business Facebook Page - [Eagle River Homeschool - AK](#)
- **Website**- www.eagleriverhomeschool.com The website is where members register for classes, sign up for special events, track their membership account, and view the yearly calendar.

Discipline

- High behavioral standards are expected at all classes and events.
- If a student is uncooperative, disruptive, or disrespectful, the following procedure will be followed:
 - A verbal warning will be given by the teacher or leader.
 - If the behavior continues, another verbal warning will be issued and the parent will be notified by email, phone, or in person.
 - If the issue remains unresolved, the teacher or leader will meet with the parent.
 - If the behavior continues, the parent may be asked to attend class with the student.
- If a behavioral issue is ongoing, the teacher and the Executive Director will work together to resolve the situation in a way that supports the teacher, the student, and the class. If the issue cannot be resolved, the final decision regarding the student's continued attendance will be made by the Board of Directors in consultation with the teacher.
- If it is determined by the teacher and Board of Directors that a student must be withdrawn from the class due to behavioral issues, tuition will not be refunded.

Disclaimers

- Eagle River Homeschool reserves the right to substitute a teacher or cancel/substitute a class.
- Eagle River Homeschool reserves the right to change the schedule as needed.
- Eagle River Homeschool reserves the right to remove the membership of a family if they do not follow the student and parent expectations and adhere to the handbook policies.

Dress Code

- The dress code applies to both adults and students. Clothing must be modest and appropriate.
- Clothing must cover undergarments and fully conceal private areas, including the midriff.
- Shorts and skirts must be at least fingertip length.
- Clothing with inappropriate slogans, words, or images is not permitted.
- Dress code violations must be corrected immediately, or the student will be asked to go home to change.

Emergency Procedures

- Each teacher will practice emergency procedures, including fire drills and earthquake drills, with all classes at the beginning of each semester.
- If an event occurs in which parents need to be contacted immediately, a REMIND message will be sent. Please make sure you have joined the REMIND class (see Communication Section).
- If a parent needs to contact a teacher quickly, a text message or a REMIND message to the teacher is the best method. If the teacher is not responding, a message may be sent to the Board of Directors via REMIND.

Grading Policy

- 7th-12th grade teachers will issue grades for each class and maintain a gradebook on Google Classroom.
- Elementary parents may use classwork and photos as work samples for their charter school. Elementary teachers do not maintain gradebooks for classes, with the exception of 5th-6th Grade English.
- **It is the parent's responsibility to collect work samples and report grades to their homeschool charter. Teachers will not provide report cards.**

Lunch

- Skyline has a lunch period for students. This is a wonderful chance for students to relax between classes and socialize with peers. Students are encouraged to eat outside on the grass (weather permitting) or in the large room downstairs. There is a teacher supervising lunch.
- UMCC has **no lunch period**. Students are permitted to eat snacks/lunch they bring during the first and last five minutes of class. Teachers will let students know when it is an appropriate time to eat.

Membership

- Every participant in Eagle River Homeschool is required to become a member. To participate in any classes or activities, you must first complete the application and pay the membership fee online.
- The membership fee is \$50 per family, paid each semester, and is non-refundable.

*This fee covers administrative costs such as website maintenance and operations, facility rental fees, background checks, and insurance.

*Eagle River Homeschool is not a vendor with any homeschool charters, so the \$50 membership fee may not be reimbursable through your homeschool charter or correspondence school.

Parent Drop Off

- Eagle River Homeschool is a drop-off program. Parents are expected to drop off and pick up students **on time** for all classes.
- Parents are permitted to walk students into the building for classes and come in to pick them up.
- Parents and siblings are not permitted to wait in the building (UMCC or Skyline) unless they have been approved by the Board of Directors and have passed a background check.
- Elementary students must be supervised in the building at all times. Teachers supervise students during the short transition between classes. If an elementary student is not enrolled in a class, they should not be in the building.

Prohibited Items

- NO weapons of any kind, real or fake, (guns, knives, etc.) or illegal drugs or alcohol are permitted.
- NO Nuts. Please do not bring any foods containing nuts to classes.

Refund Policy

- All membership fees and activity fees paid to Eagle River Homeschool are non-refundable.
- Class fees are refundable only if you drop the class by the Class Drop Deadline. (See Classes section)

Study Hall

- A study hall room is offered at Skyline for 7th–12th grade students.
- Students in study hall are expected to work independently, quietly, and bring their own materials.
- Study hall is not directly supervised, however there is always a teacher close by.

Weather Cancellations

- Eagle River Homeschool will follow Anchorage School District's inclement weather policy.
- If ASD cancels school for weather, Eagle River Homeschool will also be canceled.
- No refunds will be issued for weather-related closures.
- Closures will be announced on the website, through REMIND, on Facebook, and through email.
- During a weather closure, 7th-12th grade classes will continue on ZOOM and K-6th grade classes will email work, if appropriate.

Wellness

To ensure the health of all members, please do not attend classes or activities with any of the following symptoms:

- Contagious stage of illness
- Communicable disease (head lice, chicken pox, ringworm, etc.)
- Fever that needs medication to control
- Presence of fever or vomiting in the last 24 hours
- If any of the above symptoms are visibly present while on campus, at an activity, or during an event, members will be asked to leave for the day.
- Notify the Executive Director if any communicable illness/disease is contracted within 24 hours after attending classes.